



The Environmental Information Association – Arizona Chapter

Meeting Minutes

June 22nd, 2017

Hosted by East Valley Disaster Services

1) Who's Present

Executive Board (Members in Bold Present)

	Present		Present
Travis Behrens-President	x	J Cavness-President Elect	x
Viginia Rush-Vice President	x	Valerie Brodeur-Past President	x
Michael Breu-Secretary	x	Vessa Roberts-Treasurer	x
Jeff Mann-1 year Board Member	Proxy to Bill	John Smith-1 year Board Member	Proxy to Vessa
Brad Preston-1 year Board member		Bill Cavness-2 year Board Member	X
Rod Pawloski-2 year Board member	x	Corey Rowley-2 year Board member	x
Tracy Neal-3 year Board member	Proxy to Vessa	Stefanie Garcia-3 year Board member	Proxy to Virginia

Others Present: Chris Gates

Call to order at 11:43

2) Approval of May Meeting Minutes (Michael Breu) –Motion to approve by Valerie Brodeur, seconded by J Cavness. All in favor.

3) Financial Report/Approval (Vessa Roberts)

\$22,691 in checking account. Adams and Wendt sponsorship of \$650 was deposited today so not showing in statement provided. Michael Breu motioned to approve. Seconded by Corey Rowley. All in favor. Vessa Roberts reported on credit card portal options. Had we used Quickbooks and card swiping would have saved \$280 of \$440. Discussion on way to go forward. **Vessa Roberts to research more (especially how to get a link on the website for payments).**

4) Reports

- a) **Regulatory Seminars** (Bill Cavness)-no new report but passed out Flagstaff flyers. Social event was discussed for Flagstaff. **Virginia Rush and Valerie Brodeur to send out invite to a social.** Michael Breu passed out Lunch on Lead flyer. July 11th, 2017 at TAI.
- b) **Annual Social Event** (Valerie Brodeur and Corey Rowley)-decided to do in October. Nothing has been done as it is so far off. See above for Flagstaff happy hour.
- c) **Compliance Forum** Michael Breu and J Cavness-J Cavness reported Kristi is no longer available to help on Compliance Forum. Nothing scheduled. Thinking August or early September. Goal to establish date and get Maricopa County and ADOSH. Topics on silica. Perhaps erionite. Decided early September. **J Cavness to report back at next meeting.**
- d) **Website** (Vessa Roberts and Michael Breu)-Tucson details TBA. **Bill Cavness to get with Dustin Fitzpatrick and relay details back to Michael Breu to put on website.**
- e) **Marketing and Membership Committee** (Vessa Roberts and Virginia Rush)-Vessa Roberts got with EIA national to verify latest payment schedule with sponsorships. Conference call with Chris and EIA National. Turns out we get \$175 of a national organizational sponsorship and \$500 for and executive membership. Is in writing now. Chris gates passed out what National offers for sponsorship packages. Need clarification on what the \$750 gets the sponsor from AZ Chapter. **Chris to get clarification and report before or at the next BoD meeting.** Virginia Rush pointed out the Adams and Wendt and Hutzel and Associates are now paid sponsors. Virginia reminded Travis that he needs to be a member to be an officer. Now have 17 corporate sponsors.
- f) **Golf Tournament** (Travis Behrens and Tracy Neal)-Decided last meeting not to do a fall golf tournament. Discussion on starting another committee to look at 2018 Spring tournament. **Will establish a committee at next meeting.**

- 5) **New Business**-Gates asked for opinions on getting on board with Star Chapter for maintenance of the chapter website. **Chris Gates to send out more info to the BoD.** Travis

Behrens reported that Krisit Beck has been reassigned at work. She said that she would like to give up her position. Vessa Roberts asked Natalya Marquez if she was interested in the position and she said she would. A motion was made by J Cavness to install Natalya Marquez as a 3-year board member. All were in favor and motion carried. Discussion on asking Kristi Beck if she would like to stay on as an alternate. **Vessa Roberts to reach out to Kristi Beck and ask if she wants to be an alternate.** Travis Behrens discussed meeting RSVPs. Pointed out that it is critical to reply to the calendar invite versus a reply all. Also discussed last minute drop outs. **Travis to send out a friendly reminder email.**

6) Open Discussion – None

7) Next Meeting –Wednesdays generally better. July 26th at 11:30 at TAI. TAI to sponsor lunch.

8) Adjourn-Motion to adjourn by J Cavness, seconded byVirginia Rush. Adjourned at 12.40.