



The Environmental Information Association – Arizona Chapter
meeting minutes for BOD meeting on March 16, 2016

1) Roll Call (Virginia Rush) at 11:40

Executive Board **(those in bold were present or were assigned a proxy as identified)**

Valerie Brodeur – President Travis Behrens – President Elect
Jay Cavness – Vice President **(Valerie)** **Vessa Roberts – Immediate Past President**
Michael Breu – Secretary (Valerie) **Tim Miller – Treasurer (Vessa)**

One Year Board Members

Ruthann Gates Tracy Neal **Virginia Rush**

Two Year Board Member

Jeff Mann Brandon White **John Smith**

Three Year Board Member

Bill Cavness Rod Pawloski **(John Smith)** Corey Rowley **(John Smith)**

Alternate

None

2) Approval of February 2016 (Michael Breu) Motion to approve as written with one exception; Breu to amend Feb meeting minutes to remove Bob Hutzel as being in attendance. Virginia Rush motion to approve with one revision, John Smith 2nd motion, all in favor.

3) Financial Report/Approval (Tim)

a) New updates **No update**

4) Old Business

a) Corporate Sponsors

1) Updates – New Sponsors? **No new corporate sponsors**

5) Reports

a) Regulatory Seminars (Bill Cavness) – **No update**

- b) IRS Non-Profit Status (Vessa Roberts/Tim Miller) **No update**
 - c) Annual Social Event (Valerie Brodeur/Corey Rowley) – **Tentative date as May 11, research for venues ongoing. Virginia will set up an event on Facebook once venue is determined**
 - 1) Val to call and get pricing from several venues suggested
 - 2) Early May time frame suggested – yay or nay
 - d) Compliance Forum (Michael Breu/J Cavness) **No update**
 - e) Website (Vessa Roberts/Michael Breu) –**Updates performed this month to correct links to national pay portal that were not functioning correctly**
 - f) Marketing/Constant Contact Committee (Vessa Roberts/Tracy Neal) – **Discussion to get Constant contact lists and other EIA contact list in a tangible form, combine on to google to make it a collaborate effort between board members for updating contact info and make one master contact list.**
 - g) Membership Committee (Virginia Rush/Ruthann Gates) – **3 new individual members, 1 pioneer, 1 membership special from seminar, 1 regular individual.**
 - h) Golf Tournament (Travis Behrens/Tracy Neal) – **No update**
 - 1) Plan for Spring of 2017
 - 2) Table until mid-year?
 - i) Conference Committee
 - 1) Venue vs Hotel
 - 2) Cost updates – selection almost made
 - 3) Next meeting**Discussion of the 2 lowest price options, board discussed preference of a resort type location, Virginia to reach out to McCormick resort to finalize costs.**
- 6) New Business**
- a) **Discussion of identifying alternative board members and how to reach out to them, Vessa to research bylaws as they pertain to replacing board members and assigning new alternate board members**
 - b) National EIA Conference – Discussion
- 7) Open Discussion**
- 8) Next Meeting – Wednesday, April 20, 2016 Location: EAST VALLEY DISASTER SERVICES at 11:30, TAI to provide lunch.**
- 9) Adjourn at 12:50, Virginia Rush motion to adjourn, John Smith 2nd, all in favor**